

## SANTOSH DEEMED TO BE UNIVERSITY

INTERNAL QUALITY ASSURANCE CELL MEETING HELD AT 2:00 PM ON

FRIDAY, THE 6<sup>th</sup> MAY 2022.

The meeting of the IQAC committee was held on 6<sup>th</sup> May 2022 at 2:00 PM in in the Board room to discuss various aspects and the action taken report of previous meeting held on 28<sup>th</sup> January 2022.

The following Members were present for the meeting:

Dr. Tripta Bhagat - Hon'ble Vice - Chancellor	-	Chairperson
Dr. Shalabh Gupta - Dean Academics	-	Member
Dr. Alka Agarwal - Dean Medical	-	Member
Dr. Akshay Bhargav- Dean Dental	-	Member
Dr. Alpana Agarwal - Medical Superintendent	-	Member
Dr. Jyoti Batra - Dean Research	-	Member
Dr. Rajiv Ahluwalia - Vice Dean Dental, Professor& Head Orthodontic	-	Member
Dr. Kanika Bhalla - Associate Professor Oral Pathology	-	Member
Dr. Mayurika Tyagi - Associate Professor Pathology	-	Member
Dr. Gajendra Kumar Gupta - Controller of Examination	-	Member
Dr. Ezhilrajan, Deputy Registrar	-	Member
Sh. D Balram, Nominee of BOM	-	Member
Sh. J. Kamalakanan - Finance Officer	-	Member
Mr. Chakravarthy - General Manager (Admin)	-	Member
Dr. Pravesh Miglani - Stakeholder	-	Member
Mr. Raj Arya - Nominee of Local Society	-	External Member
Mr. Arjit Bansal - UG Student (2018-2019 MBBS)	-	Student Representative
Dr. Nidhi Saini - PG Student (2018-2019 Orthodontics)	-	Student Representative
Dr. Radhika Batra - Alumni (2016-2019 UG & PG)	-	Alumni Representative
Dr. Praveen Kumar - Alumni	-	Member
Dr. Dakshina Bis ht	-	Director IQAC

### Item 1:

Confirmation of the minutes of previous IQAC meeting held on 28<sup>th</sup> Jan 2022 in the Board Room, Santosh Deemed to be University.

### Item 2:

Action taken report of the previous IQAC meeting held on 28<sup>th</sup> Jan 2022 in the Board Room of SDTBU

### Item 3:

#### Agenda:

To work on the data compilation of AQAR 2020-21.

#### Resolution:

The focus should be on the data required for AQAR for 2020-21 to be compiled from all departments and to hold regular meetings for updates.

**Item 4:**

**Agenda:**

To finalize arrangements for intercollegiate fest.

**Resolution:**

Plan for intercollegiate cultural fest and sports fest for students through students committee.

**Item 5:**

**Agenda:**

International Yoga Day to be celebrated on June 21, 2022

**Resolution:**

Bhartiya Yoga Sansthan coordinated to conduct the program successfully on a large scale.

**Item 6:**

**Agenda:**

IT facilities to be upgraded in all Lecture Theatres.

**Resolution:**

It was emphasized that IT requirements for every department to be fulfilled. The connectivity and speed for the Wifi has to be ensured by the IT department.

**Item 7:**

**Agenda:**

Planning for an FDP on the Online Examination System.

**Resolution:**

An FDP is to be conducted on Orientation towards Online Examination System to bring clarity and confidence towards the Online mode of Examination for all faculty.

**Item 8:**

**Agenda:**

Workshops on strengthening the foundation for thesis work for students.

**Resolution:**

Central Research Unit was informed to organize a workshop on Medical Protocol Writing and Thesis Writing for students to motivate them for Research Projects.

**Item 9:**

**Agenda:**

Orientation of the HODs and faculty incharge for NAAC towards the various criteria for NAAC.

**Resolution:**

IQAC to conduct an orientation workshop for all HODs, non-teaching staff and administrative staff on Quality Indicator Framework, Criteria 1-7.

**Item 10:**

**Agenda:**

Continuous staff development programs.

**Resolution:**

Non-teaching staff development programs to be conducted by all departments timely to help them update their knowledge.

**Item 11:**

**Agenda:**

Strengthening of e-content of all departments through various modes.

**Resolution:**

For e-resources, all faculty are required to record e-content in the media lab.

**Item 12:**

**Agenda:**

E-waste disposal to be given priority.

**Resolution:**

An MOU to be done for E-waste disposal.

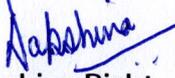
**Item 13:**

**Agenda:**

Quality Certification for all departments to be updated.

**Resolution:**

All departments to apply for latest ISO certification of 21001:2018.

  
Dr. Dakshina Bisht  
Director IQAC

**SANTOSH DEEMED TO BE UNIVERSITY**  
**GHAZIABAD, NCR DELHI**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT OF MEETING HELD ON 06.05.2022**

1. Name of the Institute Santosh Deemed to be University
2. Address of the Institute No. 1 Santosh Nagar  
Ghaziabad - 201009 (U.P.)  
IQAC E-Mail iqac@santosh.ac.in
3. Name of IQAC Director Dr. Dakshina Bisht
4. Date of establishment of IQAC 09/10/2013 & 26/09/2019
5. IQAC Committee meeting was held on 06/05/2022 and the following were present:
  1. Dr. Tripta S Bhagat, Vice-Chancellor - Chairperson
  2. Dr. Shalabh Gupta - Dean Academics - Member
  3. Dr. Alka Agarwal, Dean Medical - Member
  4. Dr. Akshay Bhargava, Dean Dental - Member
  5. Dr. Alpana Agarwal, Medical Superintendent - Member
  6. Dr. Jyoti Batra, Dean-Research - Member
  7. Dr. Rajiv Ahluwalia, Vice Dean Dental - Member
  8. Dr. Kanika Bhalla, Associate Professor Oral Pathology - Member
  9. Dr. Mayurika Tyagi, Associate Professor Pathology - Member
  10. Dr. Gajendra Kumar Gupta, Controller of Examination - Member
  11. Dr. Ezhilrajan, Deputy Registrar - Member
  12. Sh. D Balram, Nominee of BOM - Member
  13. Sh. J Kamalakannan, Finance Officer - Member
  14. Mr. Chakravarthi, General Manager -Admin - Member
  15. Dr. Pravesh Miglani - Stakeholder - Member
  16. Dr. Raj Arya - Nominee of Local Society - External Member
  17. Mr. Arjit Bansal - UG Student (2018-2019 MBBS) - Student Representative
  18. Ms. Nidhi Saini - PG Student (2018-2019 Orthodontics) - Student Representative
  19. Ms. Radhika Batra - Alumni (2016-2019 UG & PG) - Alumni Representative
  20. Dr. Praveen Kumar - Alumni - Member
  21. Dr. Dakshina Bisht - Director, IQAC

## **Action taken on recommendation of the IQAC**

### **Resolution item 3:**

AQAR 2020-21 has been updated with data received from all departments and updating the final documentation is in process.

### **Resolution item 4:**

Student Council conducted "Milap" and "Beat D Heat" intercollegiate festivals on 22<sup>nd</sup> July 2022 and 30<sup>th</sup> July 2022 respectively with participation of students both from within the colleges and 10 colleges from other cities.

### **Resolution item 5:**

Yoga session were conducted for all faculty and students that began in the month of April and culminated on June 21<sup>st</sup> 2022. It was conducted by Bhartiya Yog Sansthan.

### **Resolution item 6:**

IT facilities of each department are being upgraded department wise and Power over Ethernet (POE) wifi routers have been installed.

### **Resolution item 7:**

A workshop was conducted by MEU on "Orientation towards Online Examination System" was conducted on 7<sup>th</sup> July 2022 which brought about clarity and confidence in the faculty towards the Online mode of examination.

### **Resolution item 8:**

Workshop on "Medical Protocol Writing" and "Thesis writing" was conducted by the Central Research Unit for students on 18<sup>th</sup> and 19<sup>th</sup> July 2022 respectively to strengthen their foundation for research projects.

### **Resolution item 9:**

The Department of IQAC organized orientation workshop on the "Quality Indicator Framework" covering Criteria 1-7 for all the departments. There were 5 rounds with 6 departments each. Each round of HODs attended the workshop over a span of 8 days in the months from June-August.

### **Resolution item 10:**

Most of the departments have conducted training programs for their non-teaching staff and their reports have been submitted to IQAC.

**Resolution Item 11:**

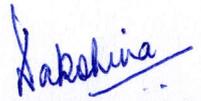
Faculty have been recording e-content for their respective departments in the Media Lab and is on-going to strengthen the e content.

**Resolution Item 12:**

A room for e-waste collection has been designated and an awareness program will be conducted in the month of Sept 2022.

**Resolution Item 13:**

The process for ISO certification for 21001:2018 has been initiated departments wise.



Dr. Dakshina Bisht

Director IQAC